



Activity Leader Job Description

PLUS leisure staff members are responsible for planning, promoting and organizing the activity programme of the summer centres. They also cooperate with the Campus Manager to ensure the smooth running of the centre and a high level of customer and students' satisfaction.

REPORTING TO Activity Manager

DURATION 2- 8 weeks in June, July, August

LOCATION UK / Ireland. In general, the position is residential and you are usually required to live on campus for the entire duration of your contract.

SALARY Between £280 and £350 depending on experience and with free full board accommodation included. Activity Leaders are expected to work 6 days a week including weekends and with a day off usually during the week.

Duties and Responsibilities

- ✓ To be a positive and enthusiastic presence on campus, interacting with students and generally working to enhance their stay in the UK
- ✓ To promote, organize and run all activities and events as well as encourage and motivate students to participate.
- ✓ To escort groups on trips and to lead walking tours of the main sights providing the students with information about them
- ✓ To carry out meal duties eating at tables with the students
- ✓ To conduct airport transfer duties when needed.
- ✓ To perform the dance routine before and after the evening activity
- ✓ To assist at any time, whether on duty or not, with emergency situations

SKILLS REQUIRED

Essential

- ✓ Good level of spoken and written English
- ✓ Enthusiastic and positive about the role
- ✓ Excellent communication skills
- ✓ Able to work both as individual and part of a team
- ✓ Energetic and quick to learn

Desirable

- ✓ First aid qualification
- ✓ Sports Coaching Qualification
- ✓ Life guarding license
- ✓ Experience of working with minors
- ✓ Knowledge of the Chinese language and culture
- ✓ Computer literate and proficient with video editing software.



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Why work for PLUS?

As well as a good weekly salary, food and accommodation your summer with PLUS will give you:

- Confidence and experience working in an international environment
- Important transferable skills in the job market: decision making, team work, customer service, planning and organizing events
- Valuable experience working with young people from a variety of backgrounds.

Our Company

Since 1969, PLUS Ed Ltd has been offering summer English courses in the UK for young overseas students. We are now also operating in America, Malta, Canada, Ireland and offer summer holidays in 36 cities around the world. We are one of the biggest summer school providers in the UK and are proud to be market leaders, fully accredited by the British Council. We aim for high standards in our programs and consequently we are looking for enthusiastic, hard-working, outgoing, involving, managers, teaching staff and leisure organisers. One of our main aims is to ensure an enjoyable summer for all, not only our students, but all members of staff too. Many members of staff do return to work for us year after year and we hope you will too.

Our Students

Our summer courses take place in universities, colleges and independent boarding schools throughout the UK. Students range in age from 10 to 18. Traditionally the majority of our students have come from Italy, but in recent years we have been welcoming more and more students from all over the world to our centres. Students are accommodated residentially at the centre, or with local families.

Applicants should please note:

- references will be followed up
- all gaps in CVs must be explained satisfactorily
- proof of identity and (where applicable) qualifications will be required
- reference requests will ask specifically whether there is any reason that they should not be engaged in situations where they have responsibility for, or substantial access to, persons under 18
- appropriate suitability checks will be required prior to confirmation of appointment.