

Activity Leader Job Description



Activity Leader

PLUS Education is a global organisation established almost 50 years ago. We plan, organise, coordinate, and run residential English summer camps for international young learners between the ages of 8 and 17, and we are currently recruiting Activity Leaders for our UK based summer programme. As an Activity Leader, you will report to the Activity Manager and the Campus Manager, working as part of the Campus Life Leisure Team with scheduled responsibility for the supervision of students between 7am and 11pm six days per week. Your main duties will be communicating, promoting, organising, and running daily activities and events. These include activities on campus such as sports, games, movie nights, themed discos, dance sessions, meal supervision as well as and activities off-campus such as excursions to major cities with walking tours and nearby attractions either on public transport or by coach. For all off-campus activities, our students will also be accompanied by their Group Leader (GL ratios are 15:1). Group Leaders are responsible adults, typically from the same country as each group of students, with which you will collaborate on trips and excursions. Group Leaders are ultimately responsible for their students during their stay with us.

Duties and responsibilities

- Ensuring student wellbeing in collaboration with the Campus and Activity Managers, Group Leaders, and PLUS Head Office, adhering to our safeguarding policy.
- Being a positive and enthusiastic presence on campus, interacting with students to aid English practice.
- Promoting, organising, and running all activities set out by PLUS and coordinated by the Activity Manager.
- Encouraging and motivating students to participate in activities.
- Working as part of a team following the direction of the Activity manager.
- Working with various departments including Group Leaders to ensure the smooth running of the centre.
- Ensuring student satisfaction is at a high level.
- Supervising meals in the canteen, eating and interacting with students.

Skills required

- Native or C1/C2 level English speaker.
- Enthusiastic and positive.
- Take initiative and be creative.
- Excellent communication skills.
- Ability to work as part of a team.
- Willing and able to work long hours.

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Desirable Experience

- Working with children and/or young people.
- Leading tours and/or excursions.
- Working as part of a team.

Benefits

- Salary from £257 - £370 per week based on experience, the size of the centre, and age of candidate. There will also be a discretionary bonus of £100 paid upon completion of contract.
- Full board accommodation in student halls of residence, boarding houses or similar, paid for by PLUS, including free buffet style breakfast, lunch, and evening meal.
- Opportunity to save money on accommodation and food for the summer.
- Valuable experience of working with children and young people.
- Experience of an international environment with different cultures, backgrounds, and languages.
- Opportunity to live and work in a new city and/or visit attractions.
- Full training and induction prior to student arrivals including safeguarding and prevent training.

If you are an enthusiastic, outgoing, and hardworking individual, we would love to hear from you. All PLUS employees undergo DBS checks; identity and addresses will be verified. All gaps in employment will need to be explained, and a minimum of two references are required. These can be academic as well as professional.

Please note: All references will be contacted and specifically asked whether there is any reason that the applicant should not be working with anyone under the age of 18. Roles start June/July and run for 2-10 weeks. A minimum commitment of 2 weeks is required.

Please note that due to post-Brexit restrictions, you must be a UK resident or have UK residency to work in our UK Camps.

